

Hi [Client's First Name],

Your Viking cruise is fast approaching — how exciting! To make your journey smooth from the very start, it's time to complete your **online check-in** through Viking's "My Viking Journey" portal.

Check-in becomes available **as soon as your booking is confirmed**, and it's recommended to complete it **at least 30 days before departure**.

Here's how to get cruise-ready in just a few easy steps:

Step 1: Log In or Create Your "My Viking Journey" Account

Start by visiting Viking's guest portal:

👉 <https://www.myvikingjourney.com/>

- If you've already created an account, simply log in.
- If this is your first time, click "**Create Account**" and enter your details.
(You'll need your **Booking Number** and **last name**.)

Step 2: Access Your Cruise Reservation

Once logged in:

- Your cruise details should appear on your dashboard.
- If not, you can manually add your **Booking Number**: [INSERT BOOKING NUMBER]
- Confirm all sailing information is correct

Step 3: Complete the Online Check-In Process

You'll be guided through several key sections:

- ✓ Traveler Information
- ✓ Passport & Travel Documents
- ✓ Emergency Contacts
- ✓ Flight Details (if applicable)
- ✓ Health & Safety Acknowledgment
- ✓ Payment Method for Onboard Purchases

Be sure all required areas are marked **Complete** before your documents become available.

Step 4: Explore & Personalize Your Cruise

Through "My Viking Journey," you can also:

- Reserve shore excursions and dining

- View your daily itinerary and enrichment options
- Make spa or specialty service reservations
- Access helpful travel guides and FAQs

The portal is your all-in-one hub to fully prepare for and enhance your experience!

Step 5: Print Your Travel Documents

Once check-in is complete:

- You'll be able to **download and print** your travel documents, including boarding pass and luggage tags
- These documents will also be emailed to you closer to departure

If you need help navigating My Viking Journey or have any questions along the way, I'm just a message away!

Wishing you an extraordinary voyage filled with culture, comfort, and timeless memories.