

Hi [Client's First Name],

Your Carnival cruise is just around the corner — and it's time to complete your **online check-in** to make embarkation quick and easy!

Carnival's online check-in (called "**Manage My Booking**") opens **90 days before your cruise** and must be completed **at least 72 hours before sailing**.

Here's your step-by-step guide to getting cruise-ready:

## **Step 1: Log In or Create Your Carnival Account**

Visit the Carnival website here:

👉 <https://www.carnival.com/bookedguest>

Click "**Log In**" in the top-right corner.

- Already have an account? Just sign in.
- New to Carnival? Click "**Create Account**" and follow the prompts.
- Be sure to use the **same email address** used to book your cruise.

## **Step 2: Access Your Booking**

Once signed in:

- Click on “**Manage My Booking**”
- Enter your **Booking Number**: [INSERT BOOKING NUMBER]
- Verify your cruise details are correct

### **Step 3: Complete Online Check-In**

Carnival will guide you through a few important steps:

- ✓ Guest & Travel Information
- ✓ Passport or Travel Document Details
- ✓ Emergency Contact Info
- ✓ Onboard Expense Account Setup (credit card required)
- ✓ Upload a Security Photo
- ✓ Choose an Arrival Appointment for Embarkation

Once everything is complete, you'll receive access to your **boarding documents**.

### **Step 4: Download the Carnival HUB App**

Highly recommended for a seamless experience onboard!

With the **Carnival HUB App**, you can:

- View your boarding pass
- Check in again or manage your booking
- Access daily schedules, dining menus, and ship maps
- Chat with your travel companions onboard

Download it here:

👉 App Store: <https://apps.apple.com/us/app/carnival-hub/id935480186>

👉 Google Play: [https://play.google.com/store/apps/details?id=com.carnival.android&hl=en\\_CA](https://play.google.com/store/apps/details?id=com.carnival.android&hl=en_CA)

## **Step 5: Print or Save Your Boarding Pass & Luggage Tags**

Once check-in is complete:

- **Download and print** your boarding documents and luggage tags
- These are also accessible in the Carnival HUB app or your online account

If you have any questions or need a hand with any step, don't hesitate to reach out — I'm here to help make this experience smooth and unforgettable!

Wishing you sunshine, sea views, and non-stop fun ahead!