

Hi [Client's First Name],

Your Norwegian Cruise Line vacation is almost here — and it's time to complete your **online check-in** to ensure smooth sailing from the start!

Online check-in opens **21 days before your departure** and must be completed **at least 3 days prior to sailing**.

Here's a quick step-by-step guide to help you get cruise-ready:

Step 1: Log In or Create Your NCL Account

Start by heading to Norwegian's website:

👉 <https://www.ncl.com/>

Click "**Log In**" in the top-right corner.

- If you already have a My NCL account, sign in
- If not, click "**Sign Up**" and follow the prompts

Step 2: Access Your Reservation

Once logged in:

- Click on "**My Booked Cruises**"
- Enter your **Booking Number**: [INSERT BOOKING NUMBER]

- Confirm your sailing details are correct

Step 3: Complete the Online Check-In Process

NCL will walk you through all required sections:

- ✓ Personal & Contact Information
- ✓ Passport / Travel Document Details
- ✓ Emergency Contact Information
- ✓ Onboard Expense Account Setup (credit card needed)
- ✓ Upload Security Photo
- ✓ Select an Embarkation Time

Each section must be marked “Complete” before your check-in is finalized.

Step 4: Download the NCL App (Highly Recommended)

For added convenience, download the **Norwegian Cruise Line App** (called **Cruise Norwegian**):

- View daily schedules, dining, and excursion info
- Access your e-boarding pass
- Book entertainment, dining, and more

- Chat with other guests onboard

Download it here:

👉 App Store: <https://apps.apple.com/us/app/cruise-norwegian/id1274882956>

👉 Google Play: https://play.google.com/store/apps/details?id=com.ncl.hl&hl=en_CA

Step 5: Print or Save Your eDocs

Once check-in is complete:

- **Download or print your eDocs**, including your boarding pass and luggage tags
- These will also be accessible in your NCL account and through the app

If you have any questions about check-in or need assistance with any step, I'm just a message away — happy to help!

Wishing you an incredible journey filled with ocean breezes, island adventures, and unforgettable moments!